



# GET STARTED!

## QUICK QUOTE PREPARATION

When preparing quotes, validate any invalid parts directly in the EPC so you always get the right part the first time.

1

Estimate No.	Action
122	<button>Open</button>

Click **Open**, and the VIN and parts are validated automatically.

2

Action	Status
<button>Find</button>	<b>Order</b>

Click **Find** to go to the EPC to identify any parts that were not validated.

3

Parts Search	
<input type="text" value="R Headlamp Assembly"/>	<input type="button" value="Search"/>
<input checked="" type="radio"/> Description <input type="radio"/> Part number	

Validate the parts in the EPC using the Parts Search box. Check any supersessions ▲ in the Lookup column.

- ▶ Perform a part number search on the first 5 characters.
- ▶ Enter **Left** or **Right** instead of **L** or **R**.

4

Cost Price	Sell Price	Profit
\$256.15	<b>320.19</b>	20.00%

Edit the **Sell Price** and check your profit and rebate.

- ▶ Only parts marked in the **PR** column are eligible for rebate.

5

EPC	Status
<button>View</button>	<b>Order</b> ▼
<button>View</button>	<b>Quote</b> ▼

Parts marked with a status of **Order** can be invoiced now.

Click **Send Quote** to send quoted parts to the customer.



## INSTANT ORDER RETRIEVAL

Reduce manual claims for shop orders sent via fax or phone.

Request orders directly from your body shops and process in Auto PartsBridge to earn rebates.

This feature is only available for selected manufacturers.

Filter

No filter ▼

Retrieve Order

Order Retrieval

Enter search criteria and select the body shop customer to retrieve the order.

Estimate No. ▼

313

Body Shop Name: ▼

JG CHR Shop 1

Retrieve

Close

## ACCURATE PARTS INVOICING

Receive your rebates quickly and accurately by invoicing parts in Auto PartsBridge and your DMS.

1

Estimate No.	Action
122	Open

Open an updated order from the customer.

2

Save Order	Mark as Invo...
Archive	Send Quote

Check the parts with the **Order** status and click **Mark as Invoiced**.

► Review the profit margin and rebate for each line.

3

Invoice no.
123445
Apply to All

Enter the invoice number and click **Apply to All**.

► The invoice number entered must match your DMS.

4

Status	Invoice no.
Order	45768372
Order	
Apply	
Close	

Or, enter the invoice number for each line and click **Apply**.

5

Totals			
Additional parts	Allowed	Total	\$1,709.20
Estimated rebate	\$151.37	Cost price	\$1,608.34
Profit amount	\$169.46	Profit %	14.76%

Once the parts are invoiced, the claim will be submitted and you'll receive your rebate.

For more information, go to the *Dealer User Guide* and the *Dealer Invoicing Guide*.

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## TRACK COMPENSATION

The compensation claim will be submitted when you invoice the parts and you can go to the **Rebate** report to track compensation.

Order	EPC	Reports
Report Type		Year
Rebate		2017 ▼