

GETTING STARTED GUIDE

Microcat Partsbridge delivers faster online parts ordering for dealerships and their body shops.

SEND AN ESTIMATE DIRECTLY TO THE DEALER

View all your estimates and their workflow status and send new estimates directly to the dealer to get quotes fast.

The screenshot shows the MICROCAT Partsbridge interface. At the top, there's a navigation bar with status filters: All Active (15), New Estimates (3), Waiting for Quotes (4), Received Quotes (6), Ordered (2), and Completed. Below this is a search bar with a date range of 07/07/2020 - 08/05/2020 and a search by Estimate No. field. The main area is a table of estimates with columns for Status, Date, PO No., Estimate No., Insurer, Claim No., Customer, Vehicle, and VIN. Each row has a status indicator (e.g., New, Waiting for Quote, Received Quote) and a set of action buttons (e.g., Open, Send to Dealer, Mark as Completed, Decline, Accept and Order). A dropdown menu is visible for the 'Received Quote' status, showing options like Decline, Open, and Mark as Completed. Numbered callouts 1 through 6 are placed around the interface to highlight key features.

Status	Date	PO No.	Estimate No.	Insurer	Claim No.	Customer	Vehicle	VIN	Actions
New	07/20/2020		110249-982738	The Insurance Co.		Marianne Foveax	I-450 Hatchback	ABCDEFHIJ1234567	Open, Send to Dealer
New	07/20/2020		110249-982737	National Insurance Company	CL-107253	Sarah Forget	H-450 Sedan	LMNOPQRSTU9876543	Open, Send to Dealer
New	07/31/2020		110249-982735	The Insurance Co.		Jason Gillett	D-450 Wagon	QRSTUVWXYZ1234567	Open, Send to Dealer
Waiting for Quote	07/13/2020	R031256	110249-982734	Pemco Mutual Insurance		Yoshihor Tanaka	F-450 Hybrid Sedan	ABCDEFHIJ9876543	Mark as Completed, Open
Waiting for Quote	07/27/2020	R031258	110249-982733	The Insurance Co.		Jack Black	L-450 Sports SUV	GHIJKLMNOP1234567	Mark as Completed, Open
Waiting for Quote	07/09/2020	W002862	110249-982729	National Insurance Company	CL-107365	Emese Campayo	A-450 Sports Sedan	QRSTUVWXYZ9876543	Mark as Completed, Open
Waiting for Quote	07/20/2020	R031248	110249-982728	National Insurance Company		Warren Johnson	E-450 Electric Hatchback	IJKLMNOPQR1234567	Mark as Completed, Open
Received Quote	07/29/2020	W002859	110249-982725	The Insurance Co.	CL-107298	Micheal Stead	Q-450 Convertible Sedan	CDEFHIJKL9876543	Decline, Accept and Order
Received Quote	07/29/2020	R031244	110249-982722	The Insurance Co.		Mariana Cuth	C-450 SUV	NOPQRSTUVWXYZ1234567	Decline, Accept and Order
Received Quote	07/29/2020	R031238	110249-982720	Pemco Mutual Insurance		Stefano Ramos	A-450 Sports Sedan	JKLMNOPQRS9876543	Decline, Accept and Order

- 1 Use the status bar to filter your estimates and quotes based on their status.
- 2 Filter by date range and search estimates by VIN, Customer or Estimate No.
- 3 View the list of estimates and their status at a glance.
- 4 Send the estimate to the dealer or open an estimate to view the details.
- 5 Use the quick action buttons to process your estimates depending on the status they are in.
- 6 Click the icon to use additional available actions.

GOOD TO KNOW:

- Double-click an estimate to open it.
- Click the icon to refresh the list of estimates.
- To access settings and install useful add-ons, click the icon.

OPEN AND SEND AN ESTIMATE TO THE DEALER

Open an estimate to view the vehicle and part information or add new parts. The parts are validated automatically against the VIN, which ensures more accurate orders.

MICROCAT Partsbridge

Estimate 110249-982737 – H-450 Sedan 08 (LMNOPQRSTU9876543) [More Information](#) [Close](#)

PO Number: Enter PO number | Customer Details: Sarah Forget | Estimator: Mike Guyer

Estimate | Parts Catalog | Notes

#	Part	Technical Information	Type	Quantity	Est. Price	Margin	Purchase Price	Do Not Order
2	11111-11111 COVER, FRONT BUMPER [PAINT REQ.]		OEM Part	1	\$392.10	-%	\$0.00	Order
5	22222-22222 HEADLAMP ASSY, RH		AM Part	1	\$925.00	-%	\$0.00	Quote
7	33333-33333 HEADLAMP ASSY, LH		AM Part	1	\$925.00	-%	\$0.00	Order Quote Do Not Order
8	44444-44444 RADIATOR ASSY [TOWING PACKAGE-FOR 3500LBS]		OEM Part	1	\$526.78	-%	\$0.00	Order Quote Do Not Order
9	66666-66666 FENDER SUB-ASSY, FRONT RH		AM Part	1	\$245.00	-%	\$0.00	Order Quote Do Not Order
12	77777-77777 FENDER SUB-ASSY, FRONT LH		AM Part	1	\$245.00	-%	\$0.00	Order Quote Do Not Order

[Add Part](#)

Show entire estimate | Profit \$- | Margin -% | AM Margin -% | Grand Total \$- | [Cancel](#) | [Save](#) | [Mark as Completed](#) | [Send to Dealer](#)

- 1 View a summary of the vehicle and the estimate.
- 2 Click the **Find in EPC** icon to quickly navigate to the part image and add related parts to your order.
- 3 Add additional parts or view an image using the Parts Catalog.
- 4 Use the Close button to return to the list of estimates.
- 5 Select the part type and use the batch action drop-down to request a quote or order parts.
- 6 Select an action button for each individual part.
- 7 Send the order to the dealer for quoting and processing.

GOOD TO KNOW:

- Click the **More Information** icon to view detailed vehicle information.
- Click the **Find in EPC** icon to look up the part in the Parts Catalog.
- Click the icon to view optional parts with competitive pricing.

MICROCAT[®]

Partsbridge

INFOMEDIA[™]

DRIVEN BY DATA.

RECEIVE QUOTES AND ORDER PARTS

View quotes received from the dealer and order genuine parts with competitive pricing while maintaining your profits.

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Estimate 110249-982737 – H-450 Sedan 08 (LMNOPQRSTU9876543) More Information

PO Number: W002871 Customer Details: Sarah Forget Estimator: Mike Guyer

Estimate | Parts Catalog

#	Part	Technical Information	Type	Est. Price	Margin	Purchase Price	Do Not Order
2	11111-11111 COVER, FRONT BUMPER [PAINT REQ.]	<input checked="" type="checkbox"/> OEM		\$392.10	20%	\$313.68	Order
5	22222-22222 HEADLAMP ASSY, RH	<input checked="" type="checkbox"/> AM		\$925.00	68%	\$297.41	Quote
7	33333-33333 HEADLAMP ASSY, LH		AM Part	\$925.00	68%	\$297.41	Do Not Order
8	44444-44444 RADIATOR ASSY [TOWING PACKAGE-FOR 3500LBS]		OEM Part	\$526.78	20%	\$421.42	Do Not Order
9	66666-66666 FENDER SUB-ASSY, FRONT RH		AM Part	\$245.00	-4%	\$255.99	Do Not Order
12	77777-77777 FENDER SUB-ASSY, FRONT LH		AM Part	\$245.00	-4%	\$255.99	Do Not Order

Profit \$1416.98 Margin 43% AM Margin 53% Grand Total \$1841.90

- 1 Review the part details, margin and purchase price from the dealer.
- 2 View your overall profit, margin and total for the full order.
- 3 Use the **Type** icon to filter by part type.
- 4 Add and view order notes to communicate with the dealer.
- 5 Select the part type and use the batch action drop-down to order parts.
- 6 Send the order to the dealer.

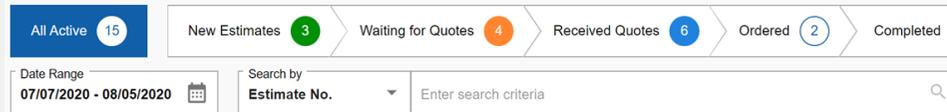
GOOD TO KNOW:

- To view all details on the estimate, click the **Show entire estimate** switch.
- When the parts are all done, click the **Mark as Completed** button.
- Click the icon to print the estimate or the order.

MICROCAT® Partsbridge

ORDER MANAGEMENT

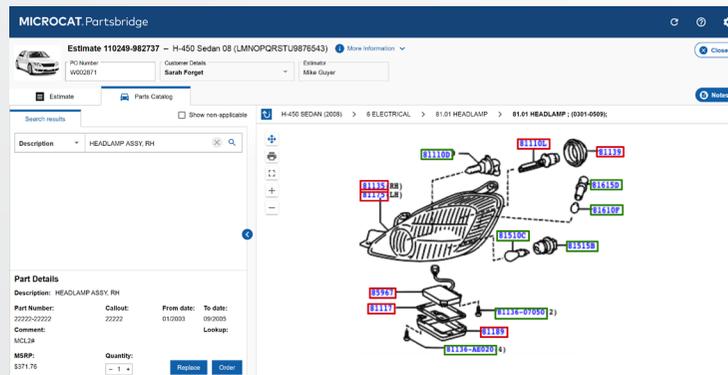
Use the status bar to easily track and manage your estimates and quotes. Improved order navigation, filter and search functionality helps you access and view your estimates with just one click.



PARTS CATALOG

Use the enhanced parts catalog for more accurate ordering. You can view a parts image, replace a part or add more parts.

Use existing parts on the order to quickly find and add related parts.



PROFIT AND MARGIN

View detailed profit and margin information for faster decisions on parts offers.

View your margin percentage and purchase price for each item, or view the profit, margin and grand total for the entire order.

Technical Information	Type	Quantity	Est. Price	Margin	Purchase Price	
	OEM Part	1	\$392.10	20%	\$313.68	Order Quote Do Not Order
	AM Part	1	\$925.00	68%	\$297.41	Order Quote Do Not Order
	AM Part	1	\$925.00	68%	\$297.41	Order Quote Do Not Order
	OEM Part	1	\$526.78	20%	\$421.42	Order Quote Do Not Order
	AM Part	1	\$245.00	-4%	\$255.99	Order Quote Do Not Order

Summary: Profit \$1416.98, Margin 43%, AM Margin 53%, Grand Total \$1841.90. Buttons: Cancel, Save, Mark as Completed, Send to Dealer.